

**Historic Preservation Commission
March 20, 2007, Regular Meeting Minutes**

1. Call to Order: 5:53 P. M.

The Round Rock Historic Preservation Commission met in regular session on Tuesday, March 20, 2007, in the Council Chambers at City Hall, located at 221 E. Main Street.

2. Roll Call

Present for roll call were Vice Chairperson David Crutchfield, Commissioner Bill Huggins, Commissioner Nancy Weaver, and Commissioner Jerry Hodges. Staff included Taylor Horton, Planner; and Amy Swaim, Planner Technician.

Chairperson Gary Brown arrived at 5:59 p.m.

3. Approval of Minutes:

3.a. February 20, 2007

Motion: Motion by Commissioner Nancy Weaver, second by Commissioner Bill Huggins to approve the February 20, 2007, meeting minutes as presented.

Vote: AYE: Commissioner Bill Huggins, Commissioner Nancy Weaver, Commissioner Jerry Hodges, and Vice Chairperson David Crutchfield. The vote was 4- 0.

4. Old Business:

4.a. Consider a review of changes incorporated into the publication by the Downtown Development Council of the Round Rock Chamber of Commerce that provides a walking tour of downtown Round Rock.

Commissioner Weaver asked if Commissioner Rae Lynn Tipping's (alternate) minor editing suggestions could be incorporated into the brochure.

Mr. Horton stated Staff can pass along those suggestions to the Chamber.

Motion: Motion by Commissioner Jerry Hodges, second by Commissioner Bill Huggins to approve the changes incorporated into the publication by the Downtown Development Council of the Round Rock Chamber of Commerce that provides a walking tour of downtown Round Rock.

Vote: AYE: Commissioner Bill Huggins, Commissioner Nancy Weaver, Commissioner Jerry Hodges, and Vice Chairperson David Crutchfield. The vote was 4- 0.

4.b. Consider a recommendation concerning doors, hardware, and additional proposed changes to 1 Poker Alley.

Mr. Horton stated this item was before the HPC at the February meeting with proposed changes. All of the proposed changes were approved with conditions with the exception of the doors and hardware. He indicated the applicant has come back with more information pertaining to the doors and hardware, as well as changes and additions to some previously approved items. Mr. Horton noted the applicant is also asking for sign approval, but it must be heard under new business.

Dagny Trautman, applicant, presented the proposed changes to the HPC.

Motion: Motion by Commissioner Bill Huggins, second by Commissioner Jerry Hodges to approve a recommendation concerning doors, hardware, and additional proposed changes to 1 Poker Alley, subject to the following conditions:

- The solid wooden door proposed, "Option # 1, no nails, one panel" was approved for the front door.
- The hardware proposed, Option #3, PW Handset by Hawthorne, was approved for the Front door.
- Hinges for the front door must be either completely concealed from the exterior or match the finish of the handle approved for the front door, (#3 PW Handset by Hawthorne). Submit manufacturer's literature describing the proposed hinges to the Planning Department for approval.
- The metal door with divided lights was approved for both the side and back doors.
- All hardware presented for the front and back doors is acceptable to the Historic Preservation Commission.
- The back door steps proposed are approved in terms of materials and overall look. The Commission expressed the importance of revising the proposed detail to meet all design requirements of the Americans with Disabilities Act, (ADA), and all other codes to which the steps and rail are subject.
- The Commission has no objection to any of the materials presented for use as paving surfaces. It is important to note the Commission is only approving the appearance of the materials proposed. The final approval for any paving materials will be determined during the Site Plan Permitting process.
- All combinations of the materials proposed for the playground equipment are approved provided the playground is located toward the back of the property as generally described and indicated on the site plan during your presentation.
- Regarding the fence along Chisholm Trail, the Commission approved the proposed 3' ht. scalloped fence with simple style pickets and 18"x18" stone columns. The Commission stated the fence should match the 3' fence approved for locations elsewhere on the property. The actual location of the fence will be approved during the Site Development Permit review process.

Vote: AYE: Commissioner Bill Huggins, Commissioner Nancy Weaver, Commissioner Jerry Hodges, Vice Chairperson David Crutchfield, and Chairperson Gary Brown. The vote was 5- 0.

5. New Business:

5.a. Consider a recommendation concerning the proposed change to the exterior of the Palm House Museum at 212 E. Main Street.

Chairperson Brown stated this item had been withdrawn by the applicant.

5.b. Consider a freestanding sign at 1 Poker Alley.

Mr. Horton explained an application for a free-standing sign on this site was presented to Staff. The request was denied because of the fact that this site does not meet the requirements that allow free-standing signs in Historic Zoning districts.

Ms. Trautman presented sign details to the HPC.

Motion: Motion by Vice Chairperson David Crutchfield, second by Commissioner Jerry Hodges to approve the freestanding sign at 1 Poker Alley, subject to the following condition:

- The free-standing monument sign will be made of 18"X18" limestone columns and wood panel insert as proposed. Colors shall match those approved for the building. Note, only the detail for the sign is approved. The actual location of the sign will be permitted through the Site Development permitting process. A separate sign permit is also required. It will be issued by the Code Enforcement Official, Rick Clark.

Vote: AYE: Commissioner Bill Huggins, Commissioner Nancy Weaver, Commissioner Jerry Hodges, Vice Chairperson David Crutchfield, and Chairperson Gary Brown. The vote was 5- 0.

6. Adjourn

There being no further discussion, the meeting adjourned at 7:13 p.m.

Respectfully Submitted,



Amy Swaim
Planner Tech